



THE GOLDEN HINDE

Overnight Living History Risk Assessment Guide 2018/19

The information in this document can be used to complete a risk assessment for your visit to The Golden Hinde, it does not replace your own risk assessment.

We have listed the hazards that we have identified and the measures in place. You need to consider any measures your school need to put in place which are outside The Golden Hinde's control.

Please consider any special needs of your students when planning your visit to The Golden Hinde and you need to ensure all students have full supervision on the visit.

	People at risk	Measures taken to control risk
Golden Hinde general hazards	Everyone	<p>The group will be met by a member of the ship's crew at the Golden Hinde Ship at around 5pm. Children will be explained the SHIP RULES (below) for both children and adults. However, key areas of safety/risk are:</p> <ul style="list-style-type: none">• Ascend/descend stairs facing towards them (like climbing a ladder)• Mind head on gun deck (very low)• No running anywhere on the ship• Do not pull/climb any ropes• Decks may become slippery when wet (rain) and extra care must be taken• No more than 6 on gangway at any time• Children must be supervised at all times
Getting Lost	Children	<p>No Children are allowed off the Golden Hinde without adult supervision.</p> <p>Once on board the group will only leave the ship once for a fire drill.</p> <p>The Golden Hinde has a security door with a push button exit and coded re-entry. Children will know not to use this door without adult supervision.</p> <p>Pupils will be in groups for activities, then supervised by group leaders at all other times.</p>

Luggage storage / costumes	Anyone	<p>Luggage will be securely stored inside chests on board ship for the duration of the activity.</p> <p>Children will change into supplied costume in the hold.</p> <p>Baggage and personal belongings will be with the children throughout the night (on the gun deck) before being re-packed and taken on with group in the morning.</p>
Loss/theft of items	Anyone	Children should be made aware that they are responsible for any valuables brought on the trip. (Limit to cameras if possible)
Breakage/damage of items	Anyone	Children to be warned to stay at a distance from items marked as fragile or do not touch. No running at any time. Abide by signs saying no entry.
Dinner / Breakfast	Anyone	<p>Dinner is vegetable stew and bread, suitable for vegetarians.</p> <p>Allergens: celery and gluten, vegetable stock has on packaging "May contain nuts"</p> <p>Breakfast is bread, cheese and hot chocolate.</p> <p>Allergens: milk and gluten</p> <p>Any person who has an allergy unsuitable for these meals must provide their own food and notify Golden Hinde staff.</p>
Overnight on Golden Hinde	Children	<p>After activities, the children will remove Tudor costumes and retrieve baggage.</p> <p>Sleeping will be on the Gun Deck (very low ceiling) and children can choose any spot they wish. There are two flushing toilets in 'The Hold' on the lower deck that will be clearly illuminated all night.</p> <p>A member of the support crew will remain on board in the event of an emergency, staying in 'The Captain's Cabin' at the stern of the ship. This can be accessed during the night by doors leading onto the main deck.</p> <p>The ship is securely locked overnight (it is fenced, in a dry dock and has security fencing/gates all around an electronic keypad locking system) though can be easily exited in the event of a fire.</p>
CCTV	Anyone	CCTV cameras are in use throughout the ship and especially on entrances and exits. Internal cameras are aimed at ladders and are for the safety of all aboard.
Medical	Anyone	There will be a first aid kit available on board, and the support staff staying overnight will be a trained first aider. It is recommended that all groups bring first aiders of their own and take a register of any child's pre-existing medical conditions.