

Activity: Public access lunch area (Dock)	Sheet: 1 of 1	Original Completed By: Gary Lockley	Date: 18/03/2021
People affected / at risk of being harmed: Public/Staff		Reviewed by & Date: 18/03/2022	RA Number: 02

No	Hazards	Possible affects / Harm	Pre-Control Risk Rating (Severity x Likelihood = Risk)			Required Controls
			High	Medium	Low	
1.	Steps	Slips/Trip			x	All persons to walk single file down the steps to the lunch area. Staff to always be present to ensure this.
2.	Railings	Falls			x	Crew to inform all guest to walk down single file and hold on to handrail. Inform all guests that the dock is a no access zone.
3.	Food scraps	Pests/Hygiene			x	Visitors to place refuse within bin and leave no belongings behind. Area cleaned in between groups.
4.	Child protection	Abuse/Harm			x	School groups to be under constant supervision.
5.	Dock area	Dynamic. (working area)	x			Under no circumstance can any member of public enter the dock area. Members of staff may only enter to access staff room
6.	Access gate to dock	Falls/Security		x		Gate to be securely locked between use to prevent it opening.
7.	Office, Flood Gate, Pump House	Dynamic (Working area)		x		Gate securely locked between use. Senior staff to use only for access office.

Review:
Every 12 months --When the company procedures significantly change - When the accuracy of the assessment is suspect

	(Covid addition)		High	Medium	Low	
1.	Surface contamination	Infection			x	Surfaces wiped down on regular interval following cleaning schedule.
2.	Social distance	Infection			x	Only one booking admitted into area at one time.